

## 03/16/18 ELAC Meeting Minutes

Welcome & Intro – Done.

Reviews of Agenda – No changes were made.

Guest Presenter – Mrs. Buffo opened the discussion explaining that the District has had emergency plans and procedures for years in which the teachers had been educated in and students had been long practicing. However, it was realized that the parents were not clearly informed about those procedures. It is our goal that some of the information be included in the Student Handbook which all students and their families receive at the beginning of each school.

Assistant Principal Jennifer Irwin spoke to the attendees regarding the District's Response Procedures and Guidelines. Ms. Irwin stated that in the past each school had its own emergency procedures. We now have District wide standardized procedures and guidelines. She shared that the District has five notification systems to alert and inform teachers about potential emergencies. She explained that each site conducts monthly drills including fire and lockdown drills. She briefly outlined the Five Immediate Action Responses. Ms. Irwin shared the recent incident involving a suspicious person at the park adjacent to Colonial Heights. She noted the quick response time of the Stockton Police Dept as well as the Superintendent.

The parents were pleased to hear that not only was there now the uniformity in procedures but acknowledged how helpful this is when there are substitute teachers. Parents were pleased to hear how much practice the students had with lockdown drills.

Parent Information – Mrs. Buffo updated the parents with the rollout of the ELPAC. She explained its different components. Mrs. Buffo expressed how pleased she was and proud of the students' efforts in taking the new assessments. The older students took it very seriously and appeared to be doing their best on it.

Topics for next meeting – TBD

Date of next meeting – May 18<sup>th</sup>, 2018